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Dear CPC Registrants,

A review of our **Standards of Business Practice** has taken place. The organization and structure of the document has been changed, in an attempt to make it easier to read. We anticipate you are already practicing within these standards. The Record Keeping Standards have been expanded and re-organized to provide more clarity based on frequent questions we received from Registrants and the general public. A fee schedule section was added to the Invoice/Billing Standard. This does not dictate fees, it states that organizations must have their own established fee schedule. A Social Media section has been added to reflect the increased use of the internet and social media.

Click below to view both the updated document and FAQs. A PDF is available for download at the bottom of the Standards webpage.

[Standards of Business Practice](#)

[FAQs](#)

To support the extensive updates to the *Record Keeping* portion of the Standards of Business Practice, the CPC has created a 20-minute presentation you can view below. We recommend that you:

1. **Watch the Record Keeping Presentation (1 Structured CEP)**
2. **Submit any questions to the CPC by Friday November 5th**
3. **Attend the virtual town hall on November 13th at 12PM EST (1 Structured CEP)**

[Record Keeping Presentation \(20-min\)](#)

[CEP Certificate \(Record Keeping Presentation\)](#)

**Registrants are responsible to log their CEP Points. Each CEP entry MUST be supported by a Proof of Participation document. Let learn more about CEPs click [HERE](#).*

**** SAVE THE DATE ** Virtual Town Hall: *Wednesday*
*November 13th at 12PM EST***

(1 Structured CEP)

On **Wednesday November 13th at 12PM EST**, the CPC will be hosting a virtual town hall to address any questions related to the updated Standards of Business Practice. Questions must be submitted in advance to info@cpedcs.ca by **Friday, November 5th 2024**. A registration notice and email will follow in the coming weeks.

Lise Dallien MacMillan *C. Ped Tech (C), C. Ped (C)*
Chair

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